



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA of Indiana County's Small Business Saturday Vendor Show

We are very happy to announce and accept applications for our 10th Annual Small Business Saturday Vendor Show. We have mapped out space for 70 vendors throughout the YMCA Gymnasium. Our plans include vendors of many varieties and a raffle. **Warm food and sweet treats will also be available.**

The Vendor Show will be held at the YMCA of Indiana County Gymnasium, 60 N. Ben Franklin Rd on Saturday, November 30, 2024, from 10:00 a.m. to 3:00 p.m. You should deliver your items at 7pm the night before and Set-up is at 9:00 a.m. the day of. (This will help keep the gymnasium warm for the day). All vendor displays must be out of the building by 4:30 p.m. The public will be admitted for \$1.

Vendor Show applications must be returned to the YMCA of Indiana County or Sherri Jordan by Monday, November 25, 5:00 p.m. to be considered for the show.

Vendor acceptance is a first come first serve basis. Notification of acceptance is considered your receipt for payment. No refunds will be given to accepted vendors. If you are not accepted, your check will be returned, and your name placed on the waiting list.

This year an early registration fee of \$35 will be given to any applications received prior to October 31. After October 31 a booth space will cost \$45. Booth spaces are approximately 10' x 10' wide and you will be provided two chairs. You can rent 6' tables for \$8.00 a piece or 8' tables for \$10.00 a piece. Tables are limited. Please note that booth spaces may vary slightly depending on location. All displays must be free standing. Additional booth spaces may be purchased for \$25.00 a space. We are also offering a space for our kid crafters at \$10.

We will have an ongoing raffle during the Show. **We request that each vendor donate a basket representative of their booth with a value of no less than \$15.00.** The funds generated from this raffle go directly to support our financial assistance program here at the Y. Staff will collect items on Saturday before the show opens. For more information on the financial assistance program please contact Sherri Jordan.

To apply, complete the attached paperwork (application & agreement). Include a brief description representing your raffle item. Do not send sample items.

Make checks payable to YMCA of Indiana County or you can pay with your Visa, Master Card, American Express, or Discover, or you can pay with cash, or your YMCA account on file by completing the payment information section on the application.

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YMCA OF INDIANA COUNTY
60 NORTH BEN FRANKLIN ROAD INDIANA PA 5701
P 724-463-9622 F 724-465-2656
WWW.ICYMCA.ORG

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Please be sure to complete the application requirements; not fulfilling each requirement may disqualify you from the show.

Application Checklist:

- Complete Small Business Saturday Vendor Show Application
- Sign Exhibitor's Agreement and Liability Waiver. Include full payment, check or Visa/Master Card

Thank you for your interest in our Small Business Saturday Vendor Show. If you have any questions, please contact the YMCA of Indiana County at (724) 463-9622 or email me, Sherri Jordan at Sherri Jordan sherrijordan@icymca.com.

Sincerely,

Sherri Jordan

Sherri Jordan
Director of Community Outreach and Engagement

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Name _____

Direct Selling Company Name (ex: Avon) _____

Mailing Address _____

City _____ Zip _____

Telephone Home: _____

Work/Cell: _____

E-mail _____

Description of vendor/craft to be sold (Please be specific as this will assist in the selection process):

Raffle basket Price Range: _____

Raffle items: _____

Give a description of your set-up. If you have a special set-up such as screens, wall panels, etc., provide a sketch for clarity (include height, width, and length). *Note that entire display must fit within the space provided; this includes shelving, clothing or display racks, etc.; aisle ways must always be kept clear. This information is needed to help with gymnasium set-up.

(Tables and additional spaces are extra)	YES	NO
Do you need a 6' table for your display (\$8.00)?	YES	NO
Do you need an 8' table for your display (\$10.00)?	YES	NO
Do you need an additional space (\$25.00)?	YES	NO
Do you need electricity for your display? (limited)	YES	NO (Number of outlets is very limited)

Any special Requests?

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Booth spaces are approximately a 10' wide space for \$35.00.

Make checks payable to YMCA of Indiana County, pay by Visa/Master Card, paying with your YMCA account on file, or cash.

Mail to: YMCA of Indiana County, Attn: Sherri Jordan 60 N. Ben Franklin Rd, Indiana, PA 15701.

First and Last Name	Date of Birth	YMCA Member	Kids crafter Space \$10	Early bird One space \$35	Space after Oct 31 \$45	Additional spaces \$25	# of 6' tables \$8	# of 8' tables \$10	Fee
		Y / N							
TOTAL									

Please fill in a separate line under number of spaces/tables for each item

Payment information:				
<input type="checkbox"/> I have enclosed check or cash for the total payment				
<input type="checkbox"/> I am a member; please charge my (circle one)	EFT	Credit Card		
	Mastercard	Visa	Discover	AMEX
<input type="checkbox"/> Process one-time charge to the following card	Card #:			
	Expiration Date:		3-digit code:	
	Card holder Name:		Card Holder signature:	

Credit/Refund Policy

If the YMCA cancels a class due to lack of enrollment or facility conflict, the participant will be issued a full credit or refund. If the participant notifies the Y in writing more than 24 hours before the meeting, a credit/refund will be given less a \$10 service fee. In cases of misconduct, a credit/refund may be given on a case-by-case basis. Credits/refunds are not applicable to deposits or registrations fees. Membership fees are non-refundable and non-transferable. The length of an annual membership may be extended for medical reasons and/or extended illnesses where the member was unable to use the facility and notified the Director of Membership and Program Development promptly. The YMCA does not provide make-ups or credit/refunds for missed classes for any reason, including inclement weather related cancellations. All refunds will be processed through the Business Office within a 30-day period. Credits are good for one year.

Signature: _____

Date: _____

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Vendor's Agreement

1. You should deliver your items at 7 p.m. the night before and Set-up is at 9:00 a.m. the day of. (Exceptions can be made, in advance, for vendors traveling a distance. However, we will not open the gym doors the morning of the event in order to keep the space heated.) All vendors must be in place by Saturday at 9:30 a.m. Vendors must be staffed no later than one half hour before the opening to the public. Vendors must be open and staffed during all Fair hours. All vendor structures must be removed by 5:30 p.m. the day of the show.
2. Vendor agrees to confine all display and selling activity within the assigned booth space, refraining from placing signs and goods or other materials within or over public aisle space, vendor aisle space, or in other vendors' space.
3. Vendor agrees to abide by all applicable laws, ordinances, and regulations pertaining to health, fire prevention, public safety, and sales tax laws.
4. Vendor agrees to maintain the dignity and integrity of the Show. The YMCA of Indiana County reserves the right to ask any vendor to leave show if not acting in the best interest of the Show, or who does not meet vendor requirements or is selling items that are deemed inappropriate to be in a YMCA.
5. Vendor agrees that application fee is non-refundable once accepted to the YMCA of Indiana County's Small Business Saturday Vendor Show.
6. This agreement constitutes the entire contract between parties, and no charges shall be valid unless agreed to by both parties in writing.

Be sure to read and sign below: I hereby agree to indemnify and hold harmless the YMCA of Indiana County and its officers and employees from and against any and all liabilities for any injury which I may suffer arising out of or in any way connected with participation in the program noted above. In case of emergency, I may be treated by a qualified physician. I give permission to use mine or my child's photograph in YMCA of Indiana County brochures or publicity.

Signature: _____

Date: _____

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PHOTO RELEASE AND ADULT AND FAMILY WAIVER, RELEASE FROM LIABILITY, INDEMNIFICATION OF ALL CLAIMS, AND COVENANT NOT TO SUE

I hereby agree that the YMCA may photograph or capture footage of me or members of my household at the YMCA or an any affiliated YMCA property and the YMCA may use those photographs or footage for its marketing purposes and further agree to release to both the YMCA and releases from claim or liability related to that use; waiving all claims for myself, my household, my child and any heirs or next of kin. IF I CHOOSE NOT TO BE PHOTOGRAPHED OR IN OTHER RECORDED MEDIA, IT IS MY RESPONSIBILITY TO INFORM THE PHOTOGRAPHER AND/OR REMOVE MYSELF FROM THE PICTURE.

ACKNOWLEDGEMENT OF RISK AND RELEASE FROM LIABILITY

THE UNDERSIGNED PERSON hereby acknowledges intent to participate with the YMCA of Indiana County activities. The undersigned freely and unconditionally waives and releases the YMCA and any and all of its employees, representatives volunteers, and agents and their successors and assigns (the "YMCA of Indiana County") from all liability and/or claims of the Undersigned, his personal representatives, and/or his estate for any and all loss or damage and/or claims of demands due to: personal injury as result of my physical condition; slip trip or fall; aquatic injuries; athletic injuries; and illness, including exposure to and infection with viruses or bacteria resulting from my participation in any activities, YMCA programs led by staff or volunteers, and the use of any equipment, exercise or other activities. The Undersigned further agrees to defend, indemnify and hold the YMCA harmless from and against any and all liabilities, demands, claims, damages, suits, judgments and decrees, and court awards including costs, expenses and attorneys' fees, on account of injuries to or death of any person or persons or damage to any property arising out of or related to the Volunteer's intentional or negligent acts, errors or omissions now or in the future.

CORONAVIRUS/COVID-19 WARNING & DISCLAIMER

Coronavirus, COVID-19 is an extremely contagious virus that spreads easily through person-to-person contact. Federal and state authorities recommend social distancing as a means to prevent the spread of the virus. COVID-19 can lead to severe illness, personal injury, permanent disability, and death. Participating in YMCA of Indiana County programs or accessing their owned and operated facilities could increase the risk of contracting COVID-19. The YMCA of Indiana County in no way warrants that COVID-19 infection will not occur through participation in programs or accessing their facilities.

I understand that the YMCA of Indiana County is not responsible for personal property lost or stolen while members and/or program participants are using YMCA facilities or on YMCA premises.

I HAVE CAREFULLY READ THE FOREGOING WAIVER, UNDERSTAND ITS CONTENTS, AND AM AWARE THAT I AM RELEASING CERTAIN LEGAL RIGHTS. I ACKNOWLEDGE THAT I AM SOLELY RESPONSIBLE FOR ANY INJURIES INCURRED WHILE PARTICIPATING WITH THE YMCA.

I certify that the information contained in this application is true and correct to the best of my knowledge. I have read the waiver agreement, understand it's content, and acknowledge that I am responsible for any injuries encountered while participating, except for those caused by the negligence of the YMCA of Indiana County.

I understand that I and all the individuals in my membership unit can find all the membership policies and agreements, including the code of conduct, in the Member Handbook. I can request a printed copy of this handbook at any time at the Welcome Center. I understand that by signing this form I will adhere to all policies set in the above listed forms.

Signature: _____

Date: _____

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