YMCA of Indiana County

Employee Job Description

Position Title:	Lifeguard I / II	Department:	Aquatics
Reports To:	Director of Aquatics	Grade:	1, 2
Classification:	Full time/Part Time/ Seasonal	Job Code:	AQLG1/2-7112

GENERAL FUNCTION:

Under the direction of the Director of Aquatic, or other assigned staff, the Lifeguard (Grade I-II) will bear responsibility for the safety, cleanliness, and operation of the swimming pool during operational hours. The primary function of the lifeguard will be to safeguard the health and safety of members, class participants, and guests. Any activity that detracts from the guard's attention to these items should be avoided. The incumbent must always demonstrates a commitment to the YMCAs' four Core Values of Caring, Honesty, Respect, and Responsibility.

CORE COMPETENCIES:

- Provides a quality experience for everyone, including but not limited to Health Seekers, Members, Participants, Internal Customers, Fellow Staff Members, Vendors, and others.
- Treats everyone with courtesy, respect and consideration; displays integrity; listens actively and genuinely; communicates in a clear and pleasant manner; embraces differences among people; demonstrates an active willingness to learn and grow; accepts constructive criticism; works cooperatively as a team member.

KNOWLEDGE – SKILLS - ABILITIES:

LG I Current Lifeguard Certification (includes CPR/AED and First Aid certifications)

LG II Current Lifeguard Certification (includes CPR/AED and First Aid certifications) & Water Safety Instructor Certification or Pesticide Applicator License plus 3+ years of experience as a certified lifeguard with at least 1 full year at ICYMCA.

Working Conditions: Exposure to some chemicals, hot and humid environment, may spend hours in direct sun.

Equipment Used: Pool rescue equipment, extension poles, ring buoys, back board.

JOB RESPONSIBILITIES:

- Reports to work in uniform a minimum of ten minutes prior to assigned shift in order to receive communications and instructions from supervisor or previous lifeguard. Lifeguard II may train Lifeguards (I) as required for in-service purposes.
- Responsible for safety of all swimmers during shift and for the interpretation and enforcement of all pool rules.
- Responsible for chemical reading of pool conditions according to bathing code. May perform needed adjustments as qualified.
- Responsible for the upkeep of the pool area and equipment and notifying supervisor of any needed repairs or adjustments. May perform needed repairs as qualified.
- Responsible for presenting a positive, professional image of the YMCA to members and guests and for providing outstanding member service through information, service, and courtesy at all times.
- Responsible for the implementation of emergency procedures as needed for major and minor incidents

including medical problems and conditions requiring the pool to close.

- Responsible for attending all aquatic staff meetings and for securing qualified substitutes well in advance of my absences, notifying supervisor of coverage of missed shifts.

PHYSICAL REQUIREMENTS:

- Must be able to stand for the duration of the shift
- Must be able to bend and stoop occasionally
- Must be able to lift 35 pounds occasionally
- Must be able to stay in the pool for an extended period of time

EFFECT ON END RESULT:

The effectiveness of this position can be judged by:

- Attainment of goals and objectives as evidenced in the performance appraisal process and the completion of the major duties of this position as outlined.
- Broad based and varied aquatic programming with high levels of participation and satisfaction.
- The development and maintenance of good staff relations and an increasingly effective lay leadership resulting in a smoothly operating team of laymen and staff.
- Maintenance of safe, clean, and functional facilities for all program areas.
- The YMCA will be recognized by the community as providing excellent service to all who walk through our doors or contact us on the phone.
- The YMCA will effectively connect and build relationships with its members and the community, resulting in increased member enrollment and retention.
- Consistent, superior member service and satisfaction resulting in continued growth in membership, programs and special services.

This job description is not an express or implied contract, and the YMCA of Indiana County reserves the right to change this job description as necessary. Having read and understood my job description, expected work schedule, and rate of compensation, I accept the position of Lifeguard at the YMCA of Indiana County.

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Employee Date Supervisor Date